

# MOLLY MERWIN

## AUDIO PRODUCER

Audio Producer with demonstrated success delivering podcast projects from conception to launch, including series achieving top 25% in comedy category. Experienced managing editorial direction, presenter collaboration, and post-production workflows across interview, commentary, and documentary formats. Strong track record coordinating high-profile contributors and meeting tight production deadlines.

## PODCAST & RADIO CREDITS

### [Total 90s Recall](#), Creator, Producer, Co-host

Develop concept, research, book and interview guests, edit audio

### [Am I Crazy Or...](#), ETKE Vision

Development consultant, production support, audio editing

### [Fringe Benefits Edinburgh](#), Creator

Executive Producer, scripting, interviewing, editing, presenting

### [90 Day Fiancé Cray Cray](#), K2 Enterprises

Social media, marketing support

### [How to Survive Your Life](#), Co-creator

Production, editing, hosting, guest booking - Top 25% in comedy category

### [Bras Off](#), Women's Radio Station

Editing, hosting, guest booking - 156,000 + weekly audience reach

## EXPERIENCE

### **Audio & Creative Producer (Freelance)**

April 2020 - Current

(Maternity Leave October 2021 - March 2023)

- Deliver audio projects from conception to launch, including series achieving top 25% category placement
- Lead editorial direction and content strategy across multiple projects
- Source, schedule, and conduct interviews with 15+ contributors including high-profile and political figures for documentary series
- Manage complex stakeholder relationships across content creators, high-profile guests, and production teams

### **Training and Development Coordinator & Facilitator (Freelance)**

2016 - 2021

- Led participant-centered discussions on diversity, anti-racism, and team building for FTSE 100 organizations and nonprofits
- Developed and coordinated curriculum for in-house, off-site, and online training programs
- Managed conflict resolution and stakeholder coordination across diverse organizational levels

### **Creative Producer & Project Manager (Freelance)**

January 2017 - September 2018

- Delivered cultural programming and live events across museums, festivals, and theatre.
- Managed multi-stakeholder projects including international logistics, budget management, and cross-functional team coordination.
- Served as primary liaison between artists, venues, funders, and technical teams.

 07506 903062

 [hi.molly.merwin@gmail.com](mailto:hi.molly.merwin@gmail.com)

 [Portfolio](#)

 UK & US Citizen

## EDUCATION

### **MA Acting with Distinction**

**ALRA, London**

Distinction

2018 - 2019

### **BA Communication & Media Studies**

Political Science, Minor

**Clayton State University, Morrow, Georgia**

2001 - 2006

## CERTIFICATIONS

PRINCE2 Foundation

## SKILLS

- Audio editing in Adobe Audition, Descript, & Riverside
- Scripting & idea development
- Virtual & location recording
- Producing hosts & guests
- Interviewing, presenting & pitching
- Research
- Social media marketing & video clips
- Copywriting
- Developmental editing
- Contract negotiation & writing