

07506 903062
hi.molly.merwin@gmail.com
[Portfolio](#)
UK & US Citizen

EDUCATION

MA Acting with Distinction

ALRA, London

Distinction

2018 - 2019

BA Communication & Media Studies

Political Science, Minor

Clayton State University, Morrow,
Georgia

2001 - 2006

CERTIFICATIONS

PRINCE2 Foundation

SKILLS

- Audio editing in Adobe Audition, Descript, & Riverside
- Scripting & idea development
- Virtual & location recording
- Producing hosts & guests
- Interviewing, presenting & pitching
- Research
- Social media marketing & video clips
- Copywriting
- Developmental editing
- Contract negotiation & writing

MOLLY MERWIN

AUDIO PRODUCER

Audio Producer with demonstrated success delivering podcast projects from conception to launch, including series achieving top 25% in comedy category. Experienced managing editorial direction, presenter collaboration, and post-production workflows across interview, commentary, and documentary formats. Strong track record coordinating high-profile contributors and meeting tight production deadlines.

PODCAST & RADIO CREDITS

[Total 90s Recall](#), Creator, Producer, Co-host

Develop concept, research, book and interview guests, edit audio

[Am I Crazy Or...](#), ETK Vision

Development consultant, production support, audio editing

[Fringe Benefits Edinburgh](#), Creator

Executive Producer, scripting, interviewing, editing, presenting

[90 Day Fiancé Cray Cray](#), K2 Enterprises

Social media, marketing support

[How to Survive Your Life](#), Co-creator

Production, editing, hosting, guest booking - Top 25% in comedy category

[Bras Off](#), Women's Radio Station

Editing, hosting, guest booking - 156,000 + weekly audience reach

EXPERIENCE

Audio & Creative Producer (Freelance)

April 2020 - Current

(Maternity Leave October 2021 - March 2023)

- Deliver audio projects from conception to launch, including series achieving top 25% category placement
- Lead editorial direction and content strategy across multiple projects
- Source, schedule, and conduct interviews with 15+ contributors including high-profile and political figures for documentary series
- Manage complex stakeholder relationships across content creators, high-profile guests, and production teams

Training and Development Coordinator & Facilitator (Freelance)

2016 - 2021

- Led participant-centered discussions on diversity, anti-racism, and team building for FTSE 100 organizations and nonprofits
- Developed and coordinated curriculum for in-house, off-site, and online training programs
- Managed conflict resolution and stakeholder coordination across diverse organizational levels

Creative Producer & Project Manager (Freelance)

January 2017 - September 2018

- Delivered cultural programming and live events across museums, festivals, and theatre.
- Managed multi-stakeholder projects including international logistics, budget management, and cross-functional team coordination.
- Served as primary liaison between artists, venues, funders, and technical teams.